



**Authorization for Use or Disclosure of Health Information**

This authorization for use or disclosure of my health information via MyChart is required by state and federal law.

Please complete all fields and print legibly to ensure timely processing.

Patient

Name: \_\_\_\_\_  
 Last First MI

Tel: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ SSN: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

**I Hereby Authorize The Use or Disclosure of My Health Information**

I hereby authorize John Muir Health, John Muir Physician Network, and/or John Muir Behavioral Health (collectively, "John Muir") to grant access to *all* of my health information in MyChart, *including information regarding HIV, Drug/Alcohol use and Mental Health if present*, to the following individual:

Proxy

Representative: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Tel: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ SSN: (last 4 digits) \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Email Address: \_\_\_\_\_

Relationship to me:\*  Spouse  Care Giver  Guardian  
 Adult Child (18+ Years)  Conservator  Other

\*Legal documents may be required to establish relationship, e.g., marriage certificate, birth certificate, guardianship papers, power of attorney.

I HAVE A RIGHT TO A COPY OF THIS AUTHORIZATION (refer to backside of form for additional information regarding authorization)

Copy requested:  Yes  No Copy received:  Yes  No

\_\_\_\_\_  
 Patient Signature

\_\_\_\_\_  
 Date/Time

PROXY-01 (9/23/13)



**PROXY ACCESS FORM (ADULTS 18+)**

PATIENT LABEL
Print Name:
DOB:
MR#:

The recipient may use my health information only for the following purpose:

**To access medical information and services on my behalf via MyChart.**

This authorization does NOT allow my Proxy Representative to (1) make health care decisions on my behalf OR (2) access my health information other than via MyChart.

This authorization shall be valid until either: (a) terminated by the Patient or Proxy Representative electronically or in writing, or (b) five (5) years from the signature date below, whichever comes first. I may refuse to sign this authorization and my refusal will not affect my ability to obtain treatment. I may revoke this authorization at any time electronically or in writing. If written, the revocation must be signed by me or on my behalf and sent to the Health Information Management department. The revocation is effective upon receipt but will have no impact on uses or disclosures made while the authorization was valid.

Restriction: California law prohibits the Proxy Representative from making further disclosure of your health information unless the recipient obtains another authorization from you or unless the disclosure is required or permitted by law. This protection may not extend to recipients outside the state of California.

Fax to: (925) 947-3235      or      Mail to: John Muir Health  
Health Information Management  
ATTN: MyChart Proxy  
5003 Commercial Circle  
Concord, CA 94520  
(925) 947-5373

**JMH USE ONLY:**

MRN: \_\_\_\_\_

Parent/Guardian ID Verified by: \_\_\_\_\_ Date: \_\_\_\_\_

PROXY-01 (9/23/13)



**PROXY ACCESS FORM (ADULTS 18+)**

WHITE - CHART    YELLOW - PATIENT

PATIENT LABEL

Print Name:

DOB:

MR#: